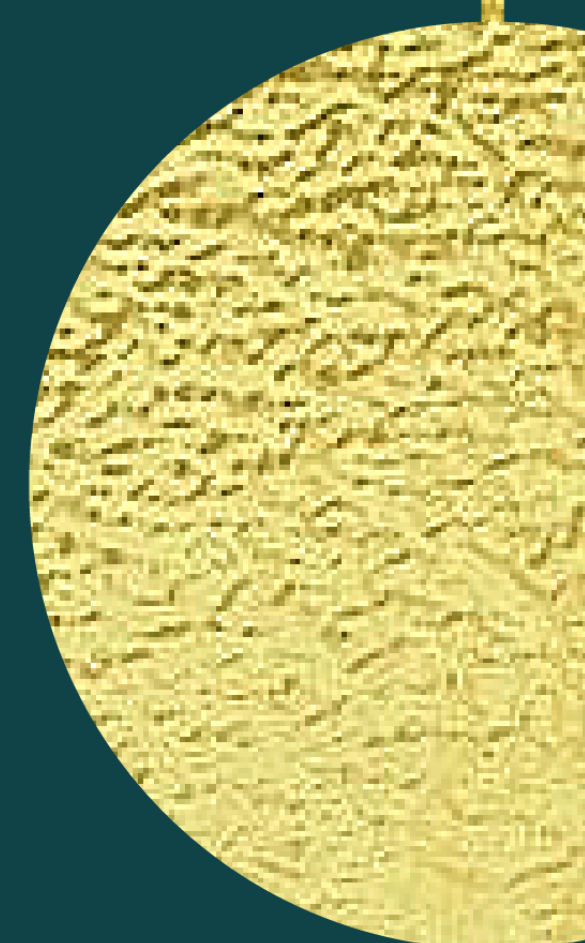


CHRISTMAS MARKET
SATURDAY 4TH
DECEMBER
BARKING TOWN HALL



Our annual Christmas lights
switch on is back!

This year, Santa is back in Barking for
the traditional switch on of our
Christmas lights, alongside live
performances on stage, a meet and
greet with Paddington Bear and plenty
more great entertainment besides. You
can find more about all the exciting
plans we have in store over at:
www.lbbd.gov.uk/christmas



You now have the chance to have your own
small business stool in the Christmas
Market!

Please see the next page for all of the
requirements and information.

Christmas Market – Secure your own stall

For the first time this year we are planning to host a special Christmas Market on Saturday 4 December. The market will run alongside our action-packed day of events and we are expecting at least 2,000 visitors throughout the day.

We will have 20 stalls available and there will be a charge of £25 per stall to trade from 9am – 5pm. The market will run alongside our Christmas events both in Barking Town Centre outside the Town Hall and also by Barking Station.

What type of stalls are we looking for?

We are looking for traders who either make or produce their own handmade goods with a Christmas theme or which can be gifted during the festive period. We have limited space available for food stalls, but we would very much welcome Christmas-themed traders, such as a roast chestnut stall, to give the event that festive flavour.

All markets in Barking are licensed and you will be issued with a day licence to allow you to trade. Licences will be issued when stalls are allocated. Traders will be allocated a covered stall that is 3m by 4.5m and a table.

How to apply

If you are interested in having a stall the following information before Friday 19 Nov to businessforum@lb主d.gov.uk

- Your full name
- Business name
- Address
- Contact telephone number
- Email address
- Website/social media
- Provide a summary of what goods or services you wish to offer for sale and any other information about your business

As part of your application please ensure that you send us a copy of your public liability insurance certificate, complete the attached risk assessment as well as some pictures showing what you plan to sell.

For food vendors please ensure you send a copy of your food safety registration form and food hygiene certificate.

Please note that we have a limited number of stalls available so we may not be able to accommodate all requests, but a member of team will be in touch with you to discuss your application and confirm your space.